



**New Horizons**

*Maximizing Employment Opportunities*



## **Work Experience**

### ***An Opportunity for Employers and Workers***

### ***What Is A Work Experience?***

A Work Experience takes place at local businesses, provides an exciting opportunity for the people we serve to explore career areas of interest and gain new employment skills through vocational training. The Work Experience identifies an individual's strengths, skills and potential barriers to employment. This helps New Horizons Evaluators guide individuals down a successful career path that will lead to greater independence.

### ***What New Horizons Provides***

- Offering supervised training at no cost to employers
- Liability coverage for the individual and our personnel
- A Job Coach/Skills Trainer who will supervise the individual throughout the assessment
- An evaluator who will coordinate the assessment sites and evaluate each individual's job readiness and need for accommodations on the job
- Excellent opportunity to recruit potential employees and diversify your workforce



### ***What this Provides to the Individuals We Serve***

- The opportunity to explore job areas of interest while working in an actual community setting
- Opportunities to develop work skills along with social skills
- An increase in self esteem and self confidence
- Opportunities to find and obtain employment

### ***Receiving Services***

Please contact one of our locations listed on the back of this brochure if you are interested in referring someone to or receiving services from New Horizons. We look forward to helping you!

### ***Where Can Your Company Fit In?***

New Horizons is always looking for new Work Experience sites to give those we serve the opportunity to explore further job areas of interest and to gain valuable hands-on work experience. Participating in this experience can benefit your company by seeing how an individual works and may provide an opportunity to fill job openings with valuable and talented employees.

***If you are a business interested in participating as a Work Experience site...***

Please contact our Troy location at (248) 340-0549 and ask to speak with an Evaluator.

### ***Examples of Work Experience Sites:***

- Retail/Merchandising/Stock
- Office/Clerical Work
- Restaurant/Food Prep
- Janitorial Work
- Library
- Assembly Work
- Grocery
- Child Care
- Assisted Living Aide

***Please visit our website at [www.NewHorizonsRehab.org](http://www.NewHorizonsRehab.org) for more information***

## MISSION

Investing in our communities by providing employment opportunities for individuals facing barriers to employment.

## PURPOSE

Breaking employment barriers for individuals.

## VALUES

- We believe in the worth of all individuals.
- We believe that the people we serve are our most important customers.
- We believe in the dedication to individual growth, employment, and self-sufficiency.
- We believe in managing public and private funds efficiently and responsibly.
- We believe our staff is professional, committed, and caring.
- We believe in quality service; as measured by outcomes, is paramount.

***New Horizons has been accredited since 1966***  
and is associated with many reputable organizations

## Accreditation

New Horizons is proud to be a CARF-accredited agency, CARF, The Commission on Accreditation of Rehabilitation Facilities, has established national standards of quality for rehabilitation organizations. CARF accreditation means you can be confident that New Horizons has made a commitment to continually enhance the quality of its programs and services and has a focus on consumer satisfaction.



## Locations

### AUBURN HILLS AND ADMINISTRATIVE OFFICES

1814 Pond Run  
Auburn Hills, MI 48326-2768  
Tel: (248) 340-0559  
Fax: (248) 340-0694

### CLINTON TOWNSHIP

43630 Hayes Road, Suite 110  
Clinton Township, MI 48038-3536  
Tel: (586) 226-1189  
Fax: (586) 226-0129

### DAVISBURG

10445 Dixie Highway  
Davisburg, MI 48350-1308  
Tel: (248) 625-0808  
Fax: (248) 625-1827

### TROY

5505 Corporate Drive, Suite 404  
Troy, MI 48098-2614  
Tel: (248) 340-0549  
Fax: (248) 340-0694

### MADISON HEIGHTS

32021 Howard Avenue  
Madison Hts., MI 48071-1430  
Tel: (248) 585-9593  
Fax: (248) 585-6648

### NOVI

41108 Vincenti Court  
Novi, MI 48375-1922  
Tel: (248) 476-6910  
Fax: (248) 476-1380

## EEO Policy

New Horizons provides equal employment opportunities to all employees and applicants for employment without regards to race, color, religion, sex, sexual orientation, national origin, marital status, age, disability, illness, weight, height, or veteran status in accordance with applicable laws. Auxiliary aids and services are available upon request.

